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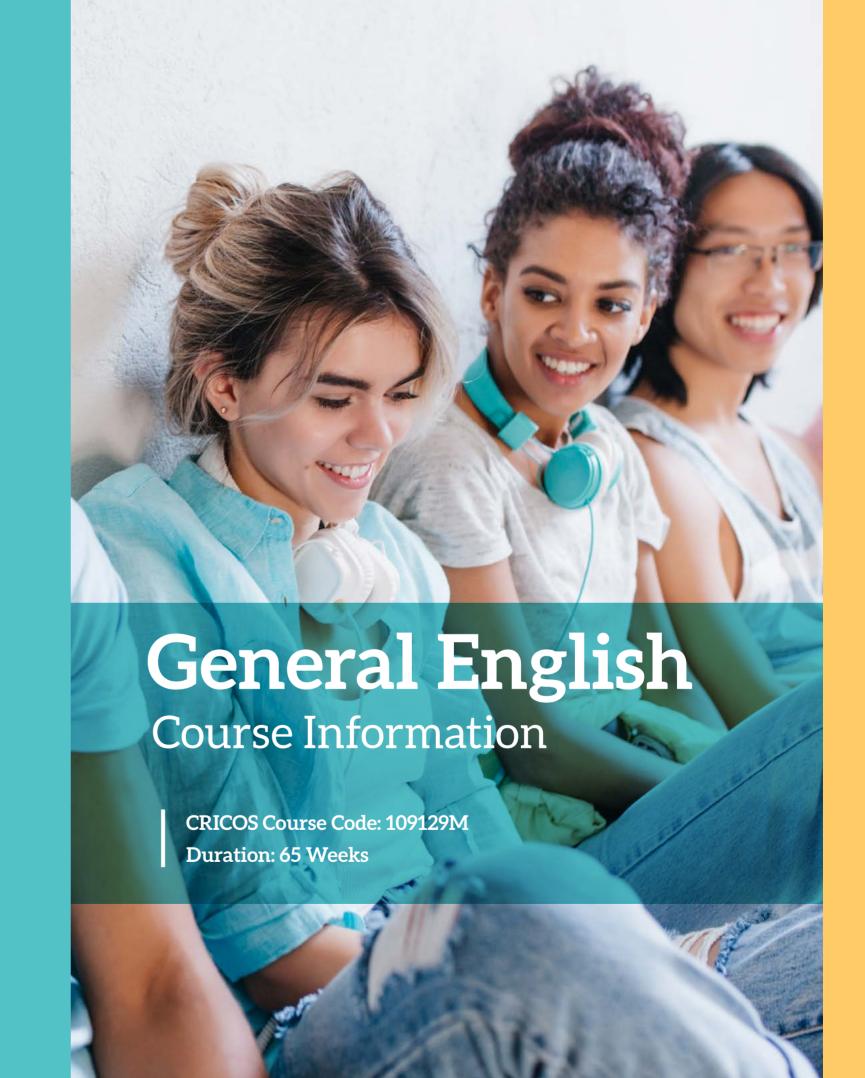
better education for you!

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#### **Course overview**

Duration	Course Levels	Mode of Delivery	Contact Hours	Intake
1-65 weeks	Beginner to Upper-Intermediate (5 Levels)	Face to face	20 hours / week	Weekly intake

The York English College General English programme levels 1 to 5 – Beginners, Elementary, Pre- Intermediate, Intermediate and Upper-Intermediate – have been designed for international students who have come to Australia to study General English for work or study- related purposes.

This programme will be offered at five levels and each level comprises 12 weeks of study. Each week consists of 20 hours of face-to-face classroom instruction. These classes are conducted in various sessions from Monday to Friday.

Students will undertake a placement test covering four main language components (reading, listening, writing and speaking) to identify an appropriate course entry level for them. They will also undertake regular assessments to evaluate the progress of their language learning and the effectiveness of the course in meeting their needs.



#### Course rationale

The General English programme levels 1 to 5 – Beginners, Elementary, Pre-Intermediate, Intermediate and Upper-Intermediate— have been designed to cater to different learners of General English. These learners generally have different levels of English proficiency and possess different linguistic strengths and weaknesses. They may also be from diverse cultural and low literacy to high literacy educational backgrounds.

This General English programme aims to equip students with a firm foundation in English for work or study-related reasons. As such, students taking this programme can expect an active and engaging learning environment that includes the use of authentic materials and resources for improving their listening, reading, speaking and writing skills, grammar and vocabulary.



### Why study General English

It can be assumed that General English learners are typically young adults or adults who have had at least three to four years of high school education. They may have had exposure to the English language or not at all. For the majority of these learners, it is their first time in an English-speaking country or environment.

It can also be assumed that learners of General English require significant support and guidance in order to communicate in the spoken and written contexts. One of the aims of the York Business Institute's General English programme is to help each student attain their learning objectives through guidance and support, and with regular evaluations and feedback on both their language learning progress and with regard to the effectiveness of the course in meeting their needs.



#### For study abroad

This course is designed for international students who have come to Australia to study General English for work or study-related purposes. Some of these students aim to attend Vocational or Tertiary study courses but they have yet to achieve the level of English necessary to enter those programmes. As such, a General English programme can help enhance their language proficiency and is a step on route to achieving that further study aim.



#### For work purposes

This General English programme will also appeal to another group of students who wish to improve their English for work purposes. These students acknowledge that advanced English language proficiency may be the key to gaining employment in their home country and in large international corporations. There is also another group of students whose purpose for being in Australia is for leisure or who are here on a working holiday.



#### For part-time employment

The General English programme will be appropriate for them if they wish to spend a few weeks practising English prior to a lengthy period of travel and leisure or prior to seeking part-time employment in Australia.



### **Study Goals**

- Speaking and fluency skills
- Knowledge of grammar, vocabulary and idioms
- Communication and conversation strategies

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### **Course objectives**

The main objectives of this General English programme are to develop students' skills and language to a target level of proficiency so that they can communicate their needs and intentions to others effectively and at the same time, help them achieve their personal purposes for learning English.

The objectives of this programme can be summarised as follows:



To improve the General English proficiency level of all students in the areas of speaking, writing, reading, listening, grammar and vocabulary.



To provide students with strategies to enhance learning opportunities outside the classroom.



To expose students to the life in Australia through study trips.



To provide students with functional language so that they can communicate effectively and function within an English speaking environment.



To encourage and facilitate learner autonomy through learning strategies and resources other than the course book.



To introduce students to a variety of study modes and methodologies for learning English.



# Relationship to and articulation with other courses

Each level of the programme comprises a 12-week block that starts on every Monday. As such, it is expected that students will commence the course in any given week between week 1 and 12. Although there may be circumstances where students do not enroll to study for 12 weeks, it is deemed beneficial for them to study all 12 weeks (each level) in order to achieve a level that is higher than their current proficiency.

Each week consists of 20 hours of face-to-face classroom interaction. Students who successfully complete the mid-course and final course assessments with a score of at least 60% will progress to the next level of study.

Students may attend vocational or tertiary study courses after they have completed upper-intermediate level of the General English Course and achieved the level of English necessary to enter those programmes,

### Sample daily schedule for General English - Beginners

Week 1	Monday	Tuesday	Wednesday	Thursday	Friday
1st hour	- Meet and greet. - Review of the last week	Listening tasks and produce the letters of the alphabet and numbers	Task Speaking Saying hello and goodbye from language live	Writing sentences and questions using correct full stops and question marks. Practice sentences and questions;	- Review of grammar and vocabulary in this unit - Practice Speaking & Writing
2nd hour	- Read and put the words in the correct order to complete the conversations - Teach Grammar: I and you, my and your	<ul> <li>Practice saying the key phrases</li> <li>Listen to various conversations and complete task</li> </ul>	Helping students with pronunciation work in pairs and practice the conversations.	writing a paragraph about yourself, using the example in exercise	<ul><li>- Finish and review from booklet as required.</li><li>- Continue finishing the workbook exercises.</li></ul>
			Break		
3rd hour	Write sentences and questions with correct punctuation	Work in pairs, choose a few places and ask student: 'How do you spell?'	Listen and read personal information	Teach the words vowel and consonant, and then go through the rule, emphasizing that in English	Options Class Students can choose between 2 hours extra grammar practice, pronunciation, songs, movies or language games in the computer lab
4th hour	Write a short paragraph about yourself	Meeting different people from exercises	Listening Activity	Ask students to ask and answer the questions	Option Class continues

Courses Available	Entry Level Approximate: IELTS score	Post Course Articulation	Pathway
GE Beginners	0 – 1.0	0.5 – 1.5	-
GE Elementary	2.0	2.5	-
GE Pre-Intermediate	3.0	3.5	-
GE Intermediate	4.0	4.5	-
GE Upper-Intermediate	5.0	5.5-6.0	Vocational Courses

<sup>\*</sup>GE Upper- Intermediate pathway to Berkeley Business Institute (BBI) and York Business Institute (YBI)'s Diploma and Advanced Diploma courses

### **Entry requirements**

As the York English College General English programme is to accommodate students with disparate levels of English language proficiency, there are no pre-requisites for entry. However, students have to sit for a placement test covering the four main skills – listening, reading, speaking and writing – in order to be assigned to a class appropriate for their level.

Education level requirement:	Students need to have completed year 9, or equivalent, in their own country.
English language requirement:	There is no English language requirement
Age requirements:	Learners must be a minimum 18 years

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### **Vocational courses pathways**

York Business Institute (YBI) and Berkeley Business Institute (BBI) provide courses ranging from Certificates to Advanced Diplomas in vocational areas including, Business, Accounting and Hospitality Management, Information Technology, Human Resource Management, Hospitality, Marketing Communication, Leadership and Management, Project Management and for those who aspire to higher qualifications. YBI even offer a Graduate Diploma in Management. We aims to provide a course that provides a basis in as many professional opportunities for students as possible.



Graduate Diploma of Management (Learning)



#### **Business**

• Certificate III • Certificate IV • Diploma • Advanced Diploma



#### **Human Resource**

• Certificate IV • Diploma • Advanced Diploma



#### **Information Technology**

• Certificate IV • Diploma • Advanced Diploma



#### Accounting

• Certificate IV • Diploma • Advanced Diploma



#### Hospitality



#### Marketing Communication

• Certificate IV • Diploma • Advanced Diploma



#### Leadership & Management

• Certificate IV • Diploma • Advanced Diploma



#### **Project Management**

• Certificate IV • Diploma • Advanced Diploma



Enjoy an

Incredible Life at YEC



### **Campus Facilities**

- Student library and lounge
- Computer laboratories
- Student lounge with kitchenette, microwaves,
- Fridge and vending machines.

- Modern and up-to-date facilities
- Air-conditioned spacious classrooms

EVENT

- Large windows for natural light
- Campus Wi-Fi access for students







### ENTRY 3

#### Teaching quality

Our Teachers are fully qualified ELICOS practitioners and all of the students are satisfied with the Teaching they have received



#### Campus features

Our campus has modern and up-to-date facilities and we are located in the middle of the Sydney CBD. This means that we are very close to all forms of transport, shopping malls and restaurants



#### Student support

Students are satisfied with the support they receive, whether it is enrolment systems, learning advice, careers advisors or health services. Our staff were always available and helpful



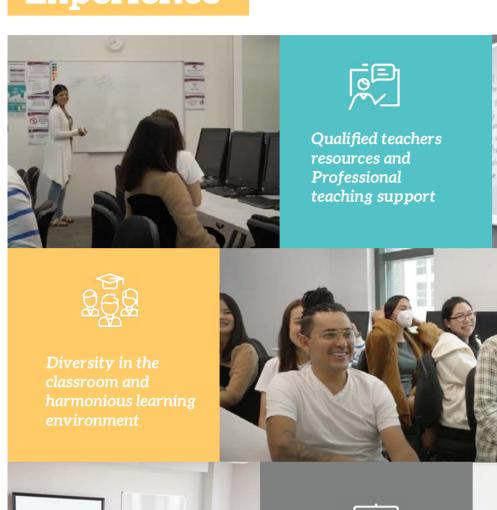
#### Learner engagement

Students are satisfied with their engagement with learning at their institution and whether they have a sense of belonging at their institution.

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## Learning

## Experience

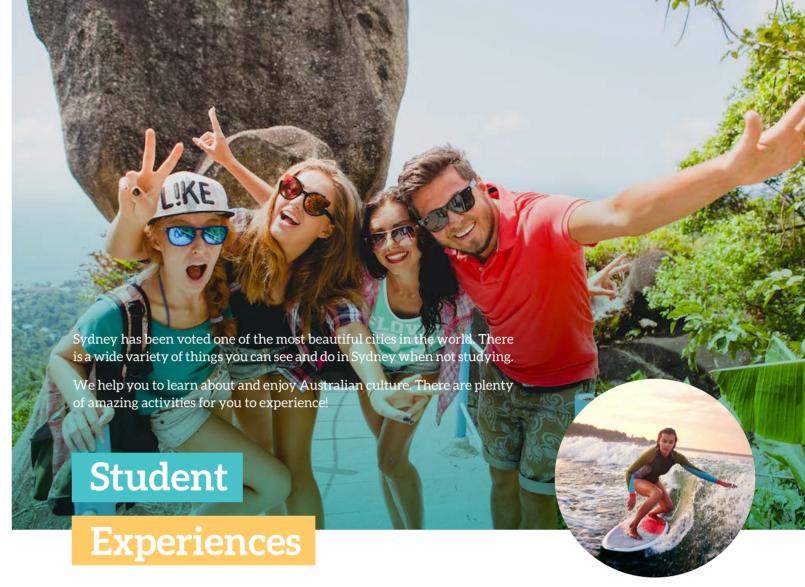








Full student service and comfortable campus environment





#### Movie club

Now Screening some of Hollywood's favourite films. Have some popcorn and conversation as you snuggle in to watch the greatest hits in English. Suggestions Welcome!



#### **Conversation Club**

Practice your skills in chatting with these lovely afternoon tea times with your classmates and friends.



#### **YEC Workshops**

From Public Speaking, to Painting, to Crafts....the list is endless. This is an interactive hands-on way to learn something new and have fun too!



#### Excursions

Visit museums, beaches, sights around Sydney and the harbour! What a gorgeous way to feel at home in this beautiful city.





### Life in

## Sydney

#### **Homestay**

Stay with one of our friendly families and you will experience typical Australian life.

- Carefully selected families, with a genuine desire to welcome you
- Comfortable and clean homes
- Close to public transport
- Breakfast and dinner are shared with the family (also lunch at the weekend)

#### Rent

Rent in Sydney is usually paid fortnightly. Note that when you move into rental accommodation you will have to pay a bond, which is usually four weeks' rent, plus two weeks' rent in advance. The bond will be refunded to you when you move out.

The cheapest studio apartments and single rooms in a shared apartment are available from around \$200 (AUD) per week but can go up to \$500 (AUD) per week. Rent generally includes all utilities, but you will need to buy and cook your own meals. Check out these accommodation providers.



When choosing or wider NSW, the most important thing is to feel secure and happy, so you can focus on your studies and enjoy life. It is a good idea to research all your options

# Living Useful links







Domain

Domain





Transport



Tax File No















- Work Restrictions www.homeaffairs.gov.au
- Tax File No. www.ato.gov.au
- www.seek.com.au
- Gumtree www.gumtree.com.au
- Gumtree www.gumtree.com.au
- Commonwealth Bank
- ANZ Bank www.anz.com.au
- **Event Cinema** www.eventcinemas.com.au
- Worldsquare www.worldsquare.com.au
- TripView search Trip View in Apple store or Google Play

### Working

## While Studying

If you are a student with a Student Visa, you may be able to work for up to 40 hours per fortnight during the year (and full time during scheduled study breaks), but not all students will be eligible.



#### Starting your search for work

Australia has a huge range of job search websites including:

Adzuna

Explore Jobs

- Grad Australia
- Seek Career One
  - Student Job Australia

You can use the Fair Work Ombudsman's Pay and Conditions Tool (P.A.C.T) to find out pay rates, penalties and allowances, leave entitlements and more.



#### Getting ready for the job

- Step 1: Research the organisation
- Step 2: Create a winning CV
- Step 3: Write a cover letter
- Step 4: Submit your application
- Step 5: Attend your interview
- Step 6: Ready to work



#### Working experience and internships

Many international students complete a work experience placement or an internship while studying. There are different types of work experience options available to international students

- Cadetships
- Co-operative education
- Holidav work
- Internships



#### Workplace health & safety

It's important you know your workplace health and safety rights and obligations.

Your manager must give you appropriate training, supervision, information and equipment to ensure you can work safely. You should speak up if you think you could be hurt at work.

## Australian

## Experience

Deciding where to live in a country you may not be familiar with isn't easy! To set you on the right path, check out our list of the best suburbs for international students, within in the Sydney metropolitan area. From buzzy beachside suburbs to edgy inner-city precincts, Sydney's neighbourhoods celebrate the city's beauty and diversity.





Beach and barbecue







xcursions





Sports and activities







Living and study



# Living

## **Expenses**

Living expenses can include accommodation, transportation, food, clothes, books and entertainment. You will need approximately AUD \$21,041 to cover the whole year of study in Sydney (excluding tuition fees). There are a range of accommodation options available in Australia to suit your neeeds and budget. The most common types of accommodation are homestay and rentals.



Expense	Cost	Notes
Accommodation	Shared rental: \$95-250/wk Homestay: \$235-325/wk Rental: \$185-440/wk	This is will vary greatly depending on where you live and the type of accommodation you choose.
Food	from \$100 per week	This is for a week's worth of groceries from supermarkets.
Transport	from \$25 per week	Public transport is very easy in Sydney and is also fairly cheap.  Opal is a smart card for travel on trains, buses, ferries and light rail in Greater Sydney area.
Utilities	from \$25 per week	The costs for utilities will decrease per person if you share accommodation
Medical	from \$50 per consultation	Your OSHC will reimburse your most costs, but you will need to pay up front. There are occasional costs (including consultations) that extend beyond the coverage of your medical plan.
Other costs (clothing, entertainment, phone etc.)	Varies	This is will vary greatly depending on what life style you choose.



#### Overseas student health cover

The health care system in Australia is one of the best but the cost of treatment can be expensive. While you are enjoying your student life in Sydney, the last thing you want to worry about is medical expenses if you get sick or have an accident. It is a visa requirement that all international students have Overseas Student Health Cover (OSHC) for the duration of their student visa.

## Start your study journey

### with us

#### **STEP 1: CHOOSE A COURSE**

Check out our course outline and entry requirements at www.york.edu.au

#### **STEP 2: COMPLETE Enrolment FORM**

Read the terms & conditions and the Student Handbook available from our website

#### STEP 3: PROVIDE RELEVANT DOCUMENTS

Attach all relevant documents. For example

- Certified copies of passport
- Section Sec

#### STEP 4: SUBMIT YOUR APPLICATION

Return your application form and the necessary documents to: York English College

Suite 1, Level 1, 338 Pitt St. Sydney NSW 2000 AUSTRALIA OR email to: info@york.edu.au

#### STEP 5: RECEIVE AN OFFER LETTER

Upon receipt of your Enrolment Form and supporting documents, an interview will be conducted by a member of the Institute's Admission Team or a delegate to assess on your suitability to the course that you have applied for.

If your application is successful you will receive a letter of offer for you nominated course along with a written agreement. When we receive your signed student agreement and fees, we will send you an electronic Confirmation of Enrolment(eCoE). This eCoE is used to apply for your student visa. Once the visa is granted, you are ready to go!





DISCLAIMER: Changes in circumstances after this date may alter the accuracy of the information. YEC reserves the right to alter any matter described in this brochure without notice. Readers are responsible for verifying information that pertains to them by contacting the College.

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