

# RE-ASSESSMENT FORM

Re-assessment Fee is \$200 per unit or subject. Please note that there is **no refund** provided for re-assessment fees.

## STUDENT DETAILS:

<b>First Name:</b>		<b>Family Name:</b>	
<b>Student ID:</b>		<b>Contact Number:</b>	
<b>Address:</b>			
<b>Email Address:</b>			
<b>Course Name:</b>		<b>Group Name:</b>	

Student Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## TO BE COMPLETED BY ADMIN:

Unit Name	Unit Code	Assessment Task/s

## TO BE COMPLETED BY ACADEMIC MANAGER:

Assessor Name	Assessment Date
	/ /

<b>Re-assessment approved by Academic Manager</b>	<input type="radio"/> Approved <input type="radio"/> Not Approved
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Academic Manager Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## TO BE COMPLETED BY FINANCE:

<b>Payment approved by Finance Officer</b>	<input type="radio"/> Approved <input type="radio"/> Not Approved
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Reassessment fee paid - \$200 per unit of subject			
Number of unit/s:		Total payment received:	AUD\$

Finance Office Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**The copy of this form must be kept in the student file for future reference**